

**I. DENOMINATION OF EVENT**

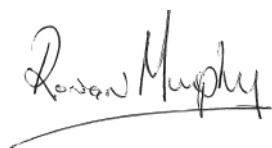
VENUE: Aachen  
DATE: 27/03/2024 - 31/03/2024  
NF: GER  
Indoor:  Outdoor:

CDI1\*  CDI2\*  CDI3\*  CDI4\*  CDI5\*  CDI-W  
 CDIO1\*  CDIO2\*  CDIO3\*  CDIO4\*  CDIO5\*  -NC  
 CDIJ  CDIY  CDIP  CDIU25  CDICH  
 CDIOJ  CDIOY  CDIOP  CDIOU25  CDIOCh  
 CDIAm  CDIYH  
 Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2024.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2024) and if applicable the FEI Dressage World Cup™ Rules 2023/2024 and 2024/2025 and FEI Dressage Nations Cup™ Rules 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 09/02/2024.



**Ronan Murphy**  
FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Everars dressage / Q trade b  
Venue Provider: Aachen-Laurensberger Rennverein e. V.  
Address: Elderenstraat 57, 3700 Tongeren/Belgium  
Telephone: +32477202568  
Email: [festivalfordressage@gmail.com](mailto:festivalfordressage@gmail.com)  
Website: n/a

#### Contact Details Show Ground:

Address: Albert-Vahle Halle  
Hubert-Wienen-Strasse 52070 Aachen  
Telephone: +32477202568  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977

#### Accessibility details:

Arrival by road: From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum

Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

Arrival by plane: nearest airport: Cologne/Bonn, Duesseldorf,

Maastricht-Aachen-Airport/NED

**2. ORGANISING COMMITTEE**

Honorary President: Josy Everars  
President of the event: Josy Everars  
Show Secretary: Everars/Bouckaert  
Press Officer: Everars Yenthe  
Committee : Josy Everars  
Kristel van den Broek  
Yenthe Everars  
Stefaan Brauwers

**3. EVENT DIRECTOR**

Name: Josy Everars  
Address: Elderenstraat 57  
3700 Tongeren/Belgium  
Telephone: +32477202568  
Email: [festivalfordressage@gmail.com](mailto:festivalfordressage@gmail.com)

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level/*
<b>1</b>	Ground Jury	President	10050457	Jacques Van Daele	BEL	3/YH
		Member	10147045	Janine van Twist	NED	3/YH
		Member	10049288	Freddy Leyman	BEL	3/YH
		Member	10103117	Oliver Smeets	BEL	3
		Member	10083464	Lars Andersson	SWE	4/YH
		Member	10052576	Jeannette Wolfs	NED	2/YH
		Member	10095170	Knut Danzberg	GER	3/YH
		Member	10003244	Isobel Wessels	GBR	4/YH
		Member	10049630	Bernard Maurel	FRA	4/YH
		Member	10205913	Patrica Wolters	NED	3/YH
		Foreign Judge	10049085	Isabelle Judet	FRA	4/YH
<b>2</b>	Foreign Technical Delegate	Foreign Technical Delegate				
<b>3</b>	Chief Steward	Chief Steward	10052167	Didier Deschauer	BEL	4
<b>4</b>	Assistant Stewards	Assistant Steward	10051914	Diana Münnich	GER	3
		Assistant Steward	10119911	Thea Vermunt	NED	1
		Assistant Steward		To be added		
		Assistant Steward		To be added		
<b>5</b>	FEI Veterinary Delegate	Veterinary Delegate	10050632	Dr Andre Aumann	BEL	4
<b>6</b>	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10048947	Dr Friedrich Hanbücken	GER	4
		Permitted Treating Veterinarian (one for every 200 horses)	10218330	Patrick Buth	GER	
<b>7</b>	Doctor/Medical Service	Doctor/Medical Service		Prof Dr Frank Hildebrand	GER	
<b>8</b>	Farrier	Farrier		Gerd Lamberty	GER	
<b>9</b>	NF Delegate	NF Delegate		Knut Danzberg	GER	

## **VI. INVITATIONS**

Number of NFs invited:	9
State which NFs are invited:	GER-BEL-NED-GBR-DEN-ITA-LUX-FRA-SUI
Reserve NFs:	ALL-upon request and according to availability (in consideration with OC)
Total Number of athletes:	CDI3*: approx. 60 CDI1*: approx. 60 CDIU25: approx. 20 CDIY: approx. 20 CDIJ: approx. 20 CDICh: approx. 20 CDIP: approx. 20
Number of home athletes: (acc. to a special handicap agreed upon with NF GER)	CDI3*: approx. 6 CDI1*: approx. 6 CDIU25: approx. 4 CDIY: approx. 4 CDIJ: approx. 4 CDICh: approx. 4 CDIP: approx. 4
Number of athletes per NF:	2 (in consideration with OC)
Number of horses per athlete:	2 (in consideration with OC)

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

1. 2 Horses per athlete will only be accepted if there is a minimum of 5 combinations in the competition to respect the minimum break between horses.
2. The OC reserves the right to invite additional athletes
3. The OC reserves the right to limit or increase the entries, number of horses and/or ponies
4. Any such changes will be notified to all athletes, officials, NF and the FEI.
5. Number of wildcards FEI 1 , number wildcards of OC 2 per event



## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
[https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries: Tuesday, 12 March 2024

Last date for substitutions: Tuesday, 26 March 2024, two hours prior to the horse inspection.

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

<b>Entry fee per horse:</b>	CDI3*, CDI1*	425€
	CDI25,CDIY,CDIJ,CDICh,CDIP	375€
Stabling fee per horse/pony		125€
<b>VAT:</b>	stabling fee 21%	
<b>Total fee per horse:</b>	<b>CDI3*, CDI1*</b>	<b>576€</b>
	<b>CDI25,CDIY,CDIJ,CDICh,CDIP</b>	<b>526€</b>

All above mentioned fees are payable at the event or have to be transferred to the following account

*Account holder: qtrade b IBAN: be 82 0019 2191 6368*

All outstanding accounts must be paid before leaving the showground. Passports will be withheld until payment is received.

All prize money will be paid by bank transfer after the event. It is the athlete's responsibility to ensure they have provided bank details to facilitate the transfer of prize money. 18% tax deduction will be taken of the won prizemoney of foreign athletes by the Belgium Government

The organisation will charge every no-show regardless the reason, this includes all cancellations after the closing date, 12/03/2024.

Withdrawals after Wednesday 26/03/2024 (the day of the Vet Check) at 08:00 a.m., the full entry fee per horse as mentioned below will be charged to the athlete.

This no-show invoice will be sent to the rider and to the responsible federation:  
Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

The OC reserves the right to deny access when these legally valid documents cannot be displayed.

Invoices will only be made on company name if the required account information has been filled out correctly before checking out. Payment by Card add 3.5%.

In order to make a definite timing for the next day all declarations need to be made every day for the next day, and that before 6PM in the show office.

Contact details:

Name: Everars

[emailfestivalfordressage@gmail.com](mailto:emailfestivalfordressage@gmail.com) phone: +32 477202568

## **2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 350€ excl. VAT

## **3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. (refer to FEI Dressage Rules) Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Stabling fee per training horse:	363€ per box
Manure disposal:	40€ per box
Hay:	9€ per bale
Straw:	5€ per bale
Shavings:	15€ per bale
Health/customs documents per horse:	100€ (if requested by the Athlete).
Electricity hook-up:	121€ per lorry (if requested by the Athlete).
Tack Box:	181.50€ per box
Early arrival after agreement with OC:	50€

**All aforementioned amounts are including VAT.**

VAT Number of the Organiser: BE0890176918

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix / Short Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**  
**From German law we are not allowed to do any competition on Good Friday ! only free training.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Tuesday	26/03/2024	10.00 h
• <u>Horse Inspection</u>	Tuesday	26/03/2024	14.00 h
CDIP	Wednesday	27/03/2024	Start on equiscore
CDIJ	Wednesday	27/03/2024	Start on equiscore
CDIY	Wednesday	27/03/2024	Start on equiscore
CDI25	Friday	29/03/2024	Start on equiscore
CDI1*	Tuesday	26/03/2024	Start on equiscore
CDI3*GP for GPS	Tuesday	26/03/2024	Start on equiscore
CDI3* GP for FS	Wednesday	27/03/2024	Start on equiscore
CDICh	Tuesday	26/03/2024	Start on equiscore
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw</u>	All draws will be available in the app by 20.00 h the previous day		

<b>Competitions CDI3*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 16 a FEI Grand Prix for GPS	Wednesday	27/03/2024	t. b. c.	€2,500
Comp 16 b FEI Grand Prix for GP FS	Thursday	28/03/2024	t. b. c.	€2,500
Comp 18 FEI Grand Prix Special	Thursday	28/03/2024	t. b. c.	€4,000
Comp 20 FEI Grand Prix Freestyle	Saturday	30/03/2024	t. b. c.	€4,000
<b>Total Prize Money</b>				<b>€13,000</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDI1*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 15 FEI Prix St. Georges	Wednesday	27/03/2024	t. b. c.	€1,000
Comp 17 FEI Intermediate I	Thursday	28/03/2024	t. b. c.	€1,500
Comp 19 FEI Intermediate I Freestyle	Saturday	30/03/2024	t. b. c.	€2,000
<b>Total Prize Money</b>				<b>€4,500</b>
<b>Prizes in Kind</b>				./.

**FEI APPROVED SCHEDULE  
AACHEN (GER) 27-31 March 2024**

<b>Competitions CDIU25:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 05 FEI Grand Prix 16-25	Saturday	30/03/2024	t. b. c.	€750
Comp 14 FEI Grand Prix Freestyle	Sunday	31/03/2024	t. b. c.	€1,250
<b>Total Prize Money</b>				<b>€2,000</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDIY:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 02 FEI Young Riders Team	Thursday	28/03/2024	t. b. c.	€450
Comp 09 FEI Young Riders Individual	Saturday	30/03/2024	t. b. c.	€550
Comp 13 FEI Young Riders Freestyle	Sunday	31/03/2024	t. b. c.	€800
<b>Total Prize Money</b>				<b>€1,800</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDIJ:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 03 FEI Juniors Team	Thursday	28/03/2024	t. b. c.	€450
Comp 07 FEI Juniors Individual	Saturday	30/03/2024	t. b. c.	€550
Comp 12 FEI Juniors Freestyle	Sunday	31/03/2024	t. b. c.	€800
<b>Total Prize Money</b>				<b>€1,800</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDIP</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 01 FEI Pony Riders Team	Thursday	28/03/2024	t. b. c.	€350
Comp 06 FEI Pony Riders Individual	Saturday	30/03/2024	t. b. c.	€450
Comp 11 FEI Pony Riders Freestyle	Sunday	31/03/2024	t. b. c.	€700
<b>Total Prize Money</b>				<b>€1,500</b>
<b>Prizes in Kind</b>				./.

<b>Competitions CDICH</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Comp 04 FEI Children Preliminary B	Wednesday	27/03/2024	t. b. c.	€250
Comp 08 FEI Children Team	Thursday	28/03/2024	t. b. c.	€250
Comp 10 FEI Children Individual	Saturday	30/03/2024	t. b. c.	€350
<b>Total Prize Money</b>				<b>€850</b>
<b>Prizes in Kind</b>				./.

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award -	n/a
Best foreign athlete -	n/a
Best home athlete -	n/a
Team awards -	n/a

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Wednesday**

**DATE: 27/03/2024**

**COMPETITION No 4**

**CDICH**

Test: FEI Children Preliminary B  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €250  
Breakdown: €80, €60, €, €50, €35, €25

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**COMPETITION No 15**

**CDI1\***

Test: FEI Prix St Georges  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €1,000  
Breakdown: €300, €250, €200, €150 €100

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**COMPETITION No 16 a – Animo Arena**

**CDI3\* - Qualifier for Competition 18**

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €2500  
Breakdown: €800, €650, €550, €300 €200

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**SECOND DAY: Thursday**

**DATE: 28/03/2024**

**COMPETITION No 3**

**CDIJ**

Test: FEI Juniors Team  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €450  
Breakdown: €135, €115, €90, €65, €45

\* \* \* \* \*

**COMPETITION No 16 b – Animo Arena**

**CDI3\* - Qualifier for Competition 20**

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €2500  
Breakdown: €800, €650, €550, €300 €200

\* \* \* \* \*

**COMPETITION No 1**

Test: FEI Pony Riders Team  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €350  
Breakdown: €100, €85, €70, €55, €40

\* \* \* \* \*

**COMPETITION No 8**

**CDICh – Qualifier for Competition 10**

Test: FEI Children Team  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €250  
Breakdown: €80, €60, €, €50, €35, €25

\* \* \* \* \*

**COMPETITION No 2**

**CDIY**

Test: FEI Young Riders Team  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €450  
Breakdown: €135, €115, €90, €65, €45

**COMPETITION No 18**

**CDI3\***

Test: FEI Grand Prix Special  
Number of horses per athlete: 1  
Open to and compulsory for: the best 15 Athlete/Horse combinations from  
competition 16 a FEI Grand Prix  
Draw/Art: Art. 417.5 (by draw in group of five)  
Prize money: €4000  
Breakdown: €1300, €1100, €800, €500, €300

\* \* \* \* \*

**COMPETITION No 17**

**CDI1\* – Qualifier for Competition 19**

Test: FEI Intermediate I  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €1,500  
Breakdown: €490, €410, €300, €200, €100

\* \* \* \* \*



**THIRD DAY: Saturday**

**DATE: 30/03/2024**

**COMPETITION No 5**

**CDIU25 – Qualifier for Competition 14**

Test: FEI Grand Prix 16-25  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €750  
Breakdown: €240, €180, €130, €110, €90

\* \* \* \* \*

**COMPETITION No 9**

**CDIY – Qualifier for Competition 13**

Test: FEI Young Riders Individual  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €550  
Breakdown: €170, €150, €100, €70, €60

\* \* \* \* \*

**COMPETITION No 19**

**CDI1\***

Test: Intermediate I Freestyle  
Number of horses per athlete: 1  
Open to: The best 15 Athlete/Horse combinations from  
competition No 17 (FEI Intermediate I)  
Draw/Art: Art. 417.6 (by draw in group of five)  
Prize money: €2000  
Breakdown: €650, €550, €400, €250, €150

\* \* \* \* \*

**COMPETITION No 6**

**CDIP – Qualifier for Competition 11**

Test: FEI Pony Riders Individual  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €450  
Breakdown: €135, €115, €90, €65, €45

\* \* \* \* \*

**COMPETITION No 20**

**CDI3\***

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to and compulsory for: the best 15 Athlete/Horse combinations from competition 16 b FEI Grand Prix  
Draw/Art: Art. 417.6 (by draw in group of five)  
Prize money: €4000  
Breakdown: €1300, €1100, €800, €500, €300

\* \* \* \* \*

**COMPETITION No 7**

**CDIJ – Qualifier for Competition 12**

Test: FEI Juniors Individual  
Number of horses per athlete: 2  
Open to: All Athlete/Horse combinations entered  
Draw/Art: Art. 417.3.1 (ordinary draw)  
Prize money: €550  
Breakdown: €170,€150,€100,€70,€60

\* \* \* \* \*

**COMPETITION No 10**

**CDICh**

Test: FEI Children Individual  
Number of horses per athlete: 1  
Open to: the best 18 Athlete/Horse combinations from competition No. 8 (FEI Children Team)  
Draw/Art: Art. 417.3.3 (by draw in group of five)  
Total prize money: €350  
Breakdown: €100, €85, €70, €55, €40

\* \* \* \* \*

**FOURTH DAY: Sunday**

**DATE: 31/03/2024**

**COMPETITION No 14**

**CDIU25**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: the best 15 Athlete/Horse combinations from  
competition No. 5 (FEI Grand Prix 16-25)  
Draw/Art: Art. 417.6 (by draw in group of five)  
Total prize money: €1,250  
Breakdown: €400, €350, €250, €150, €100

\* \* \* \* \*

**COMPETITION No 12**

**CDIJ**

Test: FEI Juniors Freestyle  
Number of horses per athlete: 1  
Open to: the best 15 Athlete/Horse combinations from  
competition No. 7 (FEI Junior Individual)  
Draw/Art: Art. 417.6 (by draw in group of five)  
Total prize money: €800  
Breakdown: €260, €210, €160, €100, €70

\* \* \* \* \*

**COMPETITION No 11**

**CDIP**

Test: FEI Pony Riders Freestyle  
Number of horses per athlete: 1  
Open to: the best 18 Athlete/Horse combinations from  
competition No. 6 (FEI Pony Individual).  
Draw/Art: Art. 417.6 (by draw in group of five)  
Total prize money: €700  
Breakdown: €220, €180, €120, €100, €80

\* \* \* \* \*

**COMPETITION No 13**

**CDIY**

Test: FEI Young Riders Freestyle  
Number of horses per athlete: 1  
Open to: the best 15 Athlete/Horse combinations from  
competition No 9 (FEI Young Riders Individual)  
Draw/Art: Art. 417.6 (by draw in group of five)  
Prize money: €800  
Breakdown: €260, €210, €160, €100, €70

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:  
aachen tourist service e.V.  
Markt 45-47,52062 Aachen, Germany  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [booking@aachen-tourismus.de](mailto:booking@aachen-tourismus.de)  
Accommodation will be at the Athletes' own expense.

#### **Meals.**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

### **2.GROOMS**

#### **Accommodation.**

OC does not provide accommodation.  
Please contact the Aachen tourist service:  
aachen tourist service e.V.  
Markt 45-47,52062 Aachen, Germany  
Phone: (49) 241 – 180 29 50  
Fax: (49) 241 – 180 29 30  
Email: [booking@aachen-tourismus.de](mailto:booking@aachen-tourismus.de)

#### **Meals.**

Meals will be provided on the show grounds at the Athletes' own expense.  
Meals will be provided in the Restaurant Stables' Inn.

**N.B.** Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 -  
Facilities, Services & Conditions for Grooms"  
<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: Meeting Room "Piaff" at the "Deutsche Bank Stadium"

### **2.COMPETITION ARENA(S)**

Total dimensions: 1 Deutsche Bank Stadium  
(Competition arena - dimension: 20 x 60 m)

2 Warming arena  
(Competition arena - dimension: 20 x 60 m)

Type of Footing: sand

### **3.PRACTICE ARENA(S)**

Total dimensions: 20x60 m (outdoor)

Type of Footing: sand

Total dimensions: 20x60 m (outdoor)

Type of Footing: sand

Free arena: 20 x 40 m ( indoor )

Type of Footing: sand

### **4.STABLES**

Size of boxes: 3 m x 3 m

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Arrival will be possible as of Tuesday, 26<sup>th</sup> March 2024 between 9.00 and 19.00h.

Arrival on Wednesday, 27<sup>th</sup> March 2024 will be possible between 09.00h and 15.00 h.

Horses will be stabled (incl. 1st bedding) on the show grounds from 26<sup>th</sup> March to 30<sup>th</sup> March 2024. Please enter the requested type of bedding for each horse into the FEI entry system. Only the assigned stables may be used.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered.

### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Equiscore GMBH

FEI Certified Service Provider ID number: GV91V808AKSCGI

Contact person at Event:

Name: Andy Gillissen

FEI ID number: 10138414

Contact email: [andy@equi-score.com](mailto:andy@equi-score.com)

### **6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Equiscore GMBH

FEI Certified Service Provider ID number: GV22W313AKSI

Contact person at Event:

Name: Andy Gillissen

FEI ID number: 10138414

Contact email: [andy@equi-score.com](mailto:andy@equi-score.com)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

### **9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is six (6).

### **10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no shuttle service.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: two (2) accreditations per horse acc. to FEI Passport  
Other: 2

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15th of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany. A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany. square for Organiser to include additional details if necessary



### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations to be eligible to compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations.**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA.**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL.**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### **7.4 HORSE INSPECTIONS.**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5 LIMB SENSITIVITY EXAMINATION.**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8.EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

#### **8.1 SAMPLING.**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2 ELECTIVE TESTING.**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

#### **1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

#### **1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence, the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage. The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer. Otherwise, liability is excluded.

#### **1.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

#### **1.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law. Square for Organiser to include reference to National laws when necessary

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAM/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.5 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

### **5.6 DOGS**

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

### **5.7 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**5.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>

**5.9 HORSE LORRIES**

Horse lorries can be parked near the show grounds, but not inside the stable area. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

**5.10 MUSIC RIGHTS**

The music rights for the freestyle competitions are the sole responsibility of the athletes. The OC declines any responsibility.

**5.11 MOTORISED VEHICLES OR MOTORBIKES**

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds.

**5.12 ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS**

As soon as NFs have presented their entries, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee.

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

The account (one per athlete) will be made, based upon the definite entries.

Payments must be made in € (Euro) in cash or by credit card.

**Settlement of accounts per athlete**

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

**Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met:

Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, Telephone: +49 228-4060, fax: +49 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website [www.bzst.bund.de](http://www.bzst.bund.de).

Subject to change.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.



## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10188763  
**Name\*:** Everars  
**First Name\*:** Josy  
**E-Mail\*:** [josy.nesj@gmail.com](mailto:josy.nesj@gmail.com)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10155437  
**Name\*:** Bouckaert  
**First Name\*:** Marie Laure  
**E-Mail\*:** [marie-laurebouckaert@gmail.com](mailto:marie-laurebouckaert@gmail.com)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- \*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.